

Borough of Carlisle
Historical and Architectural Review Board
Meeting Minutes – June 2, 2025

Members present: Martin Siefering, Joshua Dourte, Jordon Holley, and Ed Hazel

Staff Members present: Jared Woolston

The meeting was called to order at 5:30 p.m.

Approval of Minutes:

1. The Board, upon motion by M. Siefering and second by J. Dourte, unanimously approved minutes of the May 5, 2025 Minutes.

Regular Agenda:

1. Consider a request for a Certificate of Appropriateness for Elizabeth Campbell of 46 East High Street to replace 8 windows on front of building, and 1 window on side. Remove and replace existing front stoop and railing.

Consensus: The Board, upon motion by J. Holley and second by M. Siefering, unanimously recommended approval to replace 8 windows on front of building, and 1 window on side. Remove and replace existing front stoop and railing.

2. Consider a request for a Certificate of Appropriateness Seth Allen and Diane Fleming of 119 East High Street to change roof from Architectural shingles and return to a standing seam roof. Replace existing windows with Pella windows. Repair trim as needed. Reinstall wood framed metal clad windows in areas where they were removed and bricked in. Trim to match other existing window trim. Replace 1 triple window with a French door.

Consensus: The Board, upon motion by J. Dourte and second by M. Siefering, unanimously recommended approval to change roof from Architectural shingles and return to a standing seam roof. Replace existing windows with Pella windows. Repair trim as needed. Reinstall wood framed metal clad windows in areas where they were removed and bricked in. Trim to match other existing window trim. Replace 1 triple window with a French door.

3. Consider a request for a Certificate of Appropriateness for Wilson Street Holdings, LLC of 145 South Pitt Street to replace existing roof with rubber roof. Replace and repair downspouts. Remove awnings and repaint wood headers and trim. Scrape and repaint all exterior wood on building. Replace windows with new vinyl clad windows. Remove shed. Repair and replace staircase to balcony. Repair/Repoint some brickwork.

Consensus: The Board, upon motion by M. Siefering and second by J. Holley, unanimously recommended approval to replace existing roof with rubber roof. Replace and repair downspouts. Remove awnings and repaint wood headers and trim. Scrape and repaint all exterior wood on building. Replace windows with new vinyl clad windows. Remove shed. Repair and replace staircase to balcony. Repair/Repoint some brickwork.

There being no further business, the Board adjourned at 5:44 p.m.

Respectfully Submitted,

Jared Woolston